

## ARBORETUM COMMUNITY ASSOCIATION

### TREE POLICY

Unless a signed “Permit to Remove a Tree” is obtained from the Architectural Review Committee (ARC), it is a violation and a finable offence to remove any:

- Hardwood or softwood trees larger than four inches in trunk diameter measured at a point 3 feet above ground level
- Small flowering trees larger than 2 inches in trunk diameter measured at a point 3 feet above ground level.

An “Application For Permit to Remove a Tree” is available from the ARC (clubhouse) and can also be found on the Arboretum website.

ARC approval for tree removal may be given for the following specific reasons:

- Tree trunk is less than the required diameter minimum
- Tree is within 12 feet of the primary dwelling perimeter (roof overhang area)
- Tree is within 3 feet of a paved driveway or paved walkway
- Tree has been severely damaged by lightening affecting its structural soundness
- Tree presents a lean of 45 degrees or greater measured from ground level
- A tree with suspected diseased affecting its structural soundness must be diagnosed by the County Extension Agent, County Ranger, or a qualified professional approved by the Board of Directors. A tree removal company representative is not considered a qualified professional. Written evidence of the diagnosis must accompany an “Application for Permit to Remove a Tree.”
- Tree represents, in the opinion of the ARC, a hazard to property, including but not limited to parked automobiles, structures, walkways; and driveways
- Tree appears, in the sole opinion of the ARC, to be aesthetically undesirable with respect to the design and layout of the property landscaping.
- Trees that must be removed to allow for construction of a new dwelling.

Once a tree(s) is approved for removal and an ARC “Permit to Remove a Tree” has been issued, the homeowner must obtain a permit to remove the tree(s) from the Town of Caswell Beach (Ordinance 150.072(D)).

Whenever possible and desirable removed trees should be replaced by planting nursery quality trees. The ARC may require you to replace removed trees.

If tree removal contractors will position equipment on Arboretum roads, proper safety measures must be employed. The use of traffic cones, tape, or other means to alert and, if necessary, divert traffic, must be used.

### TREE REMOVAL APPEAL PROCESS

Any homeowner who has submitted an “Application for Permit to Remove a Tree” and has been denied a permit may appeal the decision in writing to the Arboretum Board of Directors. The Board will review the appeal within 10 business days and will solicit written input from both the homeowner and the ARC. An appeal hearing date will be set to which both the ARC and homeowner will be present. Within 10 business days after the hearing, the Board will inform the homeowner and ARC of its decision. Please refer to “The Arboretum Board of Director’s Appeal Process” document for more complete information regarding Board appeal procedures.